



# Woodstock Agricultural Society, Inc.

## Woodstock Fair

**Always Labor Day Weekend** • Friday, Saturday, Sunday & Monday

P.O. Box 1 • 281 Route 169 • South Woodstock, CT 06267-0001  
 (860) 928-3246 x 106 • Fax: (860) 963-2407

www.woodstockfair.com • Email: concessions@woodstockfair.com

### 2023 CRAFT AREA CONCESSIONS APPLICATION

#### Application process and timeline:

- **Applications are accepted from October 2022 until August 1, 2023.** Once an application is received a confirmation email will be sent for complete applications only. To ensure your application is complete, fill in all spaces and follow the checklist at the end of the application. *Incomplete applications will not be considered.*
- **Crafter applications will be reviewed to validate all of the crafter eligibility requirements have been met. Any application that fails to meet the criteria will be returned and provided with a retail application.**
- **This is an application for space, not a contract. Please do not send payment with your application.**
- A contract will be emailed or mailed if you are accepted for the 2023 Fair.

Concession Contact Name: \_\_\_\_\_

Business/Concession Name: \_\_\_\_\_

Booth Name (If different from Concession Name): \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Business Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ FAX(\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Is the business owner the operator of the concession?  Yes  No

If not, please explain: \_\_\_\_\_

**Type of Concession:** Commercial/Privately Owned

Crafter  \$45 per front foot

#### For Office Use Only

Date Received:    /    /	Application Complete? <input type="checkbox"/> Y <input type="checkbox"/> N	Initials _____	Date:
<b>Send applicant confirmation application was received</b>	Confirmed by:	<input type="checkbox"/> Email <input type="checkbox"/> Phone call	Date:
Does Crafter Meet Eligibility Criteria? <input type="checkbox"/> Yes <input type="checkbox"/> No		Juror Initials:	Date:
Approved <input type="checkbox"/> Rejected <input type="checkbox"/>	Manager's Signature	Date:	
Rejection Reason:			
New Vendor Contract #:	Date Contract Sent:	Sent By:	





2023 CRAFTER CONCESSIONS APPLICATION

**Tax Registration Number**      CT Tax Registration #: \_\_\_\_\_

Each Lessee must have a valid tax number from the State of Connecticut, Department of Revenue Services. If you have any questions concerning sales tax or obtaining a tax number, contact the Department of Revenue Services, Taxpayer Services, 25 Sigourney Street, Hartford, CT 06106. Phone: 860-297-5962 (within CT), 1-800-382-9463 (outside CT) or online at [www.ct.gov/drs](http://www.ct.gov/drs).

**Additional fees:** All rentals may be subject to additional fees not listed here. Any additional fees will appear on the final contract.

**Vendor Self-Check for Application Completeness**

- |   |  |
|---|--|
| <input type="checkbox"/> All spaces filled in on the application  | <input type="checkbox"/> Photos of products attached                       |
| <input type="checkbox"/> Completed diagram of space layout  | <input type="checkbox"/> Attached proof of workers compensation            |
| <input type="checkbox"/> Complete detail of craft process for verification of crafter rate eligibility. | <input type="checkbox"/> Attached proof of Federal and Connecticut tax IDs |
| <input type="checkbox"/> Photos of booth attached   |  |

**Please note: Incomplete applications will not be considered.**

**Additional Information** (optional)

*Do you have any comments or additional requirements you would like to mention?*

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### Stock Truck Permit Application

(A separate permit request is required for each stock truck)

**Stock Truck Policy** (from Concessionaire Instructions, Rules, and Regulations)

Stock trucks are not allowed on the Woodstock Fairgrounds except by explicit permission of the Concessions Manager. First priority for stock truck placement, if available, is given to food vendors. To maintain the aesthetic quality of our Fair, most stock trucks are required to be kept in off-site parking areas.

Contact Name: \_\_\_\_\_ Cell #: \_\_\_\_\_

Company Name: \_\_\_\_\_

**Stock Truck Information:**

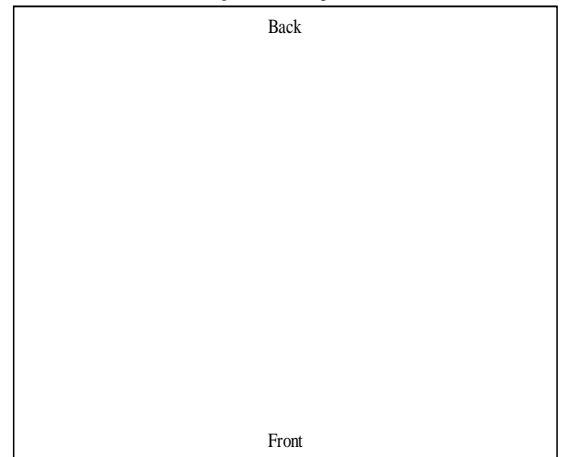
Length=\_\_\_\_\_Width=\_\_\_\_\_

Vehicle or Trailer Plate ID: State \_\_\_\_\_ Plate # \_\_\_\_\_

**Electrical Requirements:**

- Type of connection required:  **Plug in**     **Direct wiring**
- 20amp outlets (**\$50/each**)                       208v-30amp (**\$60**)
- 208v-40amp (**\$80**)                                 208v-50amp (**\$105**)
- 208v-60amp (**\$135**)                             208v-70 amp (**\$170**)
- 208v-100amp (**\$180**)

**Space Layout**



- Preferred location of your stock truck:**
- Included in my rental space\*\*
  - On-grounds lot (limited areas available)
  - Vendor lot (off-grounds parking)

\*\* A current photo of the stock truck along with a layout of your space showing the location of the stock truck is required to process the application.

For Office Use Only			
Date Received:    /    /	Application Complete? <input type="checkbox"/> Y <input type="checkbox"/> N	Initials _____	Date:
Approved <input type="checkbox"/> Rejected <input type="checkbox"/>	Manager's Signature	Date:	
Rejection Reason:			
Permit #:	Parking Location:	Permit Printed(Initials):	